



# Northam Primary School



# Kindy Information Book

# **THE FIRST DAY**

Please follow the following procedure on your child's first day:

- The door will open at 8.45am
- Place your child's bag on the outside bag rack which has his or her name label on it.
- Place the fruit in the bowl by the door.
- Place the water bottle on the tray.
- Give any items from the Kindy Booklist to the Education Assistant.
- Collect your child's name tag from the teacher and pin it to your child.
- Children may play with the books and puzzles on the mat.
- When the bell rings, please leave the room so that we can begin settling the children.

## **TIPS TO HELP YOU ON YOUR FIRST DAY!**

### **Settling In**

If your child is concerned about coming to Kindy, please speak optimistically about their first day. Our experience is that the best way to cope on the first day is to bring your child in, put their bag away, bring them to the mat, give them a kiss, say goodbye and go. We realise that this may be hard, but the longer that parents linger, the harder it is for us to settle the children.

### **Arrival at Kindy**

Please wait outside until the Kindy door is opened. The Kindy staff are using this time before school to finish preparations for the day, so your assistance is appreciated. Please ensure that your child is at Kindy on time as arriving late can be distressing for some children and can disrupt the class.

### **Collecting Children from Kindy**

We ask that you collect your Kindy children before picking up older siblings. It is important that you are on time to collect your child as he or she may worry if you are not there. Please wait outside the Kindy until the teacher dismisses your child. If you need to speak to the teacher, please wait until all of the children have been dismissed. A courtesy call is appreciated if you are going to be late. If you do not pick up your child by 3.20pm they will be waiting in the Front Office.

## Clothing

*All clothing items should be clearly labelled with your child's name.*

Play clothes are a must for Kindy. Most paint comes off if it soaked in COLD water. Clothes that allow for easy toileting are best. Kindy T-shirts are available from Cadd's Fashions. A hat must be worn while playing outside. As Northam Primary hats are identical, a colourful button or ribbon will assist your child in identifying their own hat. The school has a "no hat, no play" policy. **Please** also include a change of clothes in your child's bag.

## Footwear

We request children have footwear that they are able to take on and off themselves. The children are able to remove their shoes for activities and place them in a designated area if they choose.

## School Bag

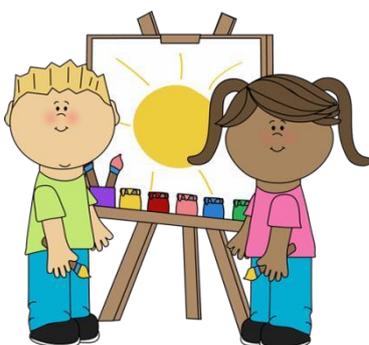
A medium size bag is essential for completed work. Please label the **outside** of the bag.

## Booklist

Please label all of the items with your child's name and bring them in on the first day of Kindy.

## Developmental Requirements

Before commencing Kindy it would be appreciated if your child is toilet trained. If a child does soil themselves, the parent may be asked to attend the centre to change the child. Children should also be able to feed themselves. If your child cannot manage these skills independently, assistance may be sought from the school to form a toileting plan or school health nurse.



# ROUTINES

## Water Bottles

Children require their own labelled water bottle each day. Please do not fill bottles with juice or cordial, only water.

## Fruit Time / Crunch & Sip

Each child is asked to bring one piece of fruit each day which is shared between all of the children. Cheese, sultanas etc make a welcome change from apples and oranges but please do not send chocolates, lollies, chips, biscuits or any nut based products.

## Lunch Time

Children will need to bring their lunch with them in a lunch box. As we are promoting healthy eating, we request you include a healthy selection of food. Kindy children also have access to the canteen.

## Parent Help

Parents will have the opportunity to help in the classroom by participating in the class roster. As well as helping with the activities and preparation of fruit, you will be able to see how your child is enjoying school.

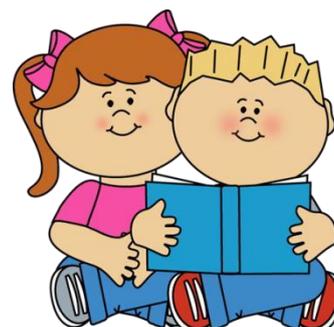
The roster will be placed on the noticeboard after the children have settled into Kindy. Please only place your name down ONCE per term to ensure that all families are able to participate equally.

## Library

Each child is required to bring a large library bag. Your classroom teacher will inform you when your child will begin library. Books are borrowed for one week and must be returned before your child is able to borrow another book.

## Book and Puzzle Time

You are welcome to come into the room at the beginning of the day (8.45am to 9.00am) to spend some time with your child. We have an assortment of puzzles and books which you can play with your child. We ask that you refrain from using other equipment during this time. When the "pack away bell" rings, please kiss your child goodbye so that we can begin our session.



# **OTHER INFORMATION**

## **Helpful Information about Your Child**

Please communicate any information which you feel may affect your child's learning or happiness at Kindy to the teacher. Changes in personal relationships, custody issues and health issues are also valuable information for the Kindy staff. You will receive a questionnaire from your child's teacher which provides the staff with helpful information about your child. Please take the time to complete and hand back to the teacher.

## **Excursions and Incursions**

There may be the occasional excursion / incursion (where guest artists are invited to the school) however you will receive notification from your child's teacher if this occurs.

## **NPS Parents & Citizens Committee**

The Northam Primary School P&C caters for children in Kindy to Year 6. Any parent of a child at the school is eligible for membership. The committee consists of members and executives. Meetings are held twice a term and ALL parents are invited to attend.

## **Reporting to Parents**

Parents are reported to twice a year in the following areas: Literacy, Numeracy, Physical, Social and Emotional and Creative development. There will also be an "open classroom" evening and an opportunity for parent interviews.

## **Useful Junk**

Any useful "spare parts" such as boxes, egg cartons, lids and cardboard tubes is appreciated. Please make sure all items are clean and dry and placed in the box in the Kindy room. For health reasons we are not able to accept toilet rolls. Specific items will be requested as necessary in a note from your child's teacher.

## **Illness**

If your child is unwell it is important that he or she stay home to recover and also to prevent the spread of illness to other children and the Kindy staff. If your child has a communicable illness such as Chicken Pox, Measles or School Sores please keep them home until your doctor has agreed that they are clear to return to school. We would also appreciate children with head lice being kept away from the Kindy until treatment has commenced.

## Health Issues and Allergies

If your child has any allergies or a medical history, please ensure that your child's teacher AND the school office are notified. This information should be constantly updated if there are any changes to your child's health.

## Absences

Once children begin attending Kindy, a note is required to explain any absences. Please ensure that a written or verbal explanation is given to the teacher as soon as possible. This is a requirement by law and we appreciate your assistance.

## Birthdays

Birthdays are an important part of your child's life and we would love to be a part of the celebration! Parents are welcome to bring mini cupcakes for the group to share with the other children as part of their birthday celebration. If you are supplying cupcakes, please provide a list of ingredients.



## Writing

All children will be encouraged to print in our school's font. You will receive a name card with your child's name written on it. Please encourage your child to use only this style and to only capitalize the first letter of their name.

